

Town of Buffalo Sanitary Board

P.O. Box 307, Buffalo, WV 25033 * Phone: 304-937-2041 * Fax: 304-937-3956

Application & Users Agreement for Residential Sewer Service

Have you had service with us before: YES NO (circle one) If yes, When: _____

This agreement entered into between the Buffalo Sanitary Board, hereinafter called the "Utility" and the Customer(s), hereinafter called the "User(s)".

Customer Name: _____ Driver's License # _____

Spouse's Name: _____ Driver's License # _____

Email: _____ Spouse: _____

Service Address: _____

Mailing Address: _____

Phone #: Land Line: _____ Cellular: _____ Spouse: _____

***Must Check One of the following:**

Rent: _____ Own: _____ Other: _____

If Rental Property – List Owners Name: _____

Telephone #: _____ Address: _____

Customer's Place of Employment: _____

Address of Employer: _____ Phone: _____

Spouse's Place of Employment: _____

Address of Employer: _____ Phone: _____

Emergency Contact Name: _____ Phone: _____

Previous Owner/Tenant if known: _____

In agreement as allowed by the **WV Public Service commission**, there will be a 10% late fee assessed on all accounts not paid by close of business on the due date as shown on the bill and WV American Water Company will pull the water meter for non-payment of sewer bills. The charge for this service is \$20.00 to remove & \$20.00 to reset the meter upon satisfaction of payment of the sewer account. Please pay your sewer bill as rendered in order to avoid this \$50 additional charge. If you need to make payment arrangement, call our office prior to final notice. We will do our best to work with you. It is your responsibility to call for shut off of sewer service when discontinuing water service. If the sewer department is not notified, monthly billing will continue. **You must also provide us with a correct mailing address for final bill.**

I (we) hereby authorize service to be established in my (our) name(s) at the above service address and agree to pay for service until discontinued by my (our) request in writing.

Date: _____

Signature

Date: _____

Spouse's Signature

Office use: Sewer Deposit \$50.00 paid on _____ Receipt # _____

WVAW # _____ Premise # _____ Location # _____

New Account set up complete _____ by _____